Audit Committee Work Programme 2026 – 2027

| DATE OF MEETING | TITLE | TYPE OF REPORT | LEAD OFFICER | OBJECTIVES AND DESIRED OUTCOMES |
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| **15th June 2026** | Appointment of Vice Chair for the Municipal Year 2025/2026 | Operational | Democratic Services Officer | To appoint a Vice Chair for the Municipal Year 2025/2026. |
| | External Auditors - 2024/25 Auditors Annual Report | | EY – D Riglar | |
| | External Auditors - 2025/26 Audit Plan | | EY – D Riglar | |
| | Cabinet Forward Decisions List | | | To identify any items to be considered by the Audit Committee. |
| | Draft 2026 Annual Governance Statement | | Charlotte Marriott | To consider the draft AGS |
| | 2026-2027 Corporate Risk register update | | Debbie Ess | To report progress and update on the Risk Register. |
| | Annual Internal Audit Progress Report | | Teresa Sharman | The Audit Committee receive updates on progress made against the annual Internal Audit Plan. This report forms part of the overall reporting requirements to assist the Council in discharging its responsibilities in relation to the internal audit activity. |
| | Annual internal Audit Opinion Report | | Teresa Sharman | This report concludes on the Internal Audit Activity undertaken during the prior year, provides an annual opinion concerning the organisation's framework of governance, risk management and control, concludes |

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| | | | | on the effectiveness of internal audit and provides key information for the Annual Governance Statement. |
| | Work Programme 2026/2027 | | | To identify any items for the work programme. |
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| **14th September 2026** | | | | |
| | Appointment for Vice – Chair for Municipal Year 2026/2027 | Operational | Democratic Services Officer | To appoint a Vice Chair for the Municipal Year 2025/2026. |
| | Work Programme 2026/2027 | | | To identify any items for the work programme. |
| | Cabinet Forward Decisions List | | | To identify any items to be considered by the Audit Committee. |
| | Annual Treasury Outturn Report 2025/2026 | | Carl Holland | The Council must make an annual review of its Treasury operation for the previous year, as part of the CIPFA code of Practice. |
| | Anti Fraud and Corruption Action Plan Update | | Carl Holland | Fraud and Error reports are to be presented by Internal Audit to the Audit Committee routinely, to ensure the Council maintains compliance with the Anti-Fraud & Anti-Corruption Policy and associated regulation. |
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| **23rdNovember 2026** | | | | |

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| | Work Programme 2026/2027 | | | To identify any items for the work programme. |
| | Cabinet Forward Decisions List | | | To identify any items to be considered by the Audit Committee. |
| | Audit Briefing – Local Audit Rest | | EY - David Riglar | To inform the Audit Committee with additional context and wider section position. |
| | 2026-2027 Corporate Risk register update | | Debbie Ess | To report progress and update on the Risk Register. |
| | Half year Internal Audit Progress Update | | Teresa Sharman | The Audit Committee receive updates on progress made against the annual Internal Audit Plan. This report forms part of the overall reporting requirements to assist the Council in discharging its responsibilities in relation to the internal audit activity. |
| | Business Continuity Annual update | | Michelle Drewery | To provide an annual update. |
| | Annual Report to Audit Committee on Wholly Owned Companies | | Charlotte Marriott | To report on the performance on West Norfolk Housing Company and West Norfolk Property Limited |
| | Annual Governance Statement 2025/26 Significant and Operational Actions Progress Update | | Charlotte Marriott | To report to the Committee on operational progress on the 2025/26 AGS. |
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| **25th January 2027** | | | | |
| | Final 2025/26 Annual Governance Statement | | Charlotte Marriott | To approve the final 2026 annual governance statement. |

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| | Statement of Accounts | | Carl Holland | To report the final Statement of Accounts with the Annual Governance Statement. |
| | External Auditors Report | EY | D Riglar | To report the External Audit Report. |
| | Annual Treasury Quarter 2 Monitoring Report | | Carl Holland | The Council has formally adopted the Chartered Institute of Public Finance and Accountancy's (CIPFA) Code of Practice on Treasury Management (revised 2021) and remains fully compliant with its requirements. One of the primary requirements of the Code is, receipt by Audit Committee of a Quarterly Review Report. |
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| **15th February 2027** | | | | |
| | 2026-2027 Corporate Risk register update | | Debbie Ess | To report progress and update on the Risk Register. |
| | Annual Treasury Quarter 3 Monitoring Report | | Carl Holland | The Council has formally adopted the Chartered Institute of Public Finance and Accountancy's (CIPFA) Code of Practice on Treasury Management (revised 2021) and remains fully compliant with its requirements. One of the primary requirements of the Code is, receipt by Audit Committee of a Quarterly Review Report. |
| | Audit Committee Self Assessment Review and Action Plan | | Teresa Sharman | To report on the outcomes from the Audit Committee Self-Assessment Review. |

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| | Work Programme 2026/2027 | | | To identify any items for the work programme. |
| | Cabinet Forward Decisions List | | | To identify any items to be considered by the Audit Committee. |